



MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON OCTOBER 25, 2016 AT 7:30 P.M. AT THE MEADOWS PLACE COMMUNITY CENTER, 11975 DORRANCE LANE, MEADOWS PLACE, TX 77477

A. Call to Order:

The meeting was called to order by Mayor Jessup at 7:30 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Rick J. Staigle	Alderman, Kelle K. Mills

Alderman, Steven H. Bezner was not present.

Staff in attendance: Chief Gary Stewart, Meadows Place Police Department; and Colene Cabezas, Parks & Recreation Director.

1. Pledge of Allegiance and Invocation

Pledge by: Cici, Elizabeth, and Tanner Cabezas of Ms. Glivens fifth grade class

Invocation by: Kurt Kopczynski, Meadows Place resident

B. Presentations and Proclamations

1. Recognize Ms. Glivens and the Meadows Elementary 5th Grade Class for their participation in the Community Garden.

Mayor Jessup introduced Ms. Glivens and the students in attendance from her fifth grade class. Colene Cabezas thanked Ms. Glivens for allowing her class to be involved in the City of Meadows Place Community Garden. The Meadows Place Garden Club President, Bob Dybala, was also in attendance. Mr. Dybala stated that he has been working with the fifth graders.

Ms. Glivens thanked the City for allowing the school to be a part of the Community Garden and the kids work in the Community Garden during their recess. She said that it has been a great learning experience for them and way to get the kids involved in the Community.

C. Reports:

1. Parks & Recreation

Parks and Recreations Director Colene Cabezas gave the quarterly report for the Parks and Recreations Department. Ms. Cabezas, stated a few key points and highlights from the previous quarter, a copy of which has been filed with the City Secretary.

Ms. Cabezas gave a brief over on the improvements happening in the Parks. The City recently installed and new splash pad and mew outdoor fitness equipment should be fully functional by November 2nd. She also reported that YAC has helped to install six little libraries will be installed in the City parks. These little libraries will be listed in the national Little Library database.

Volunteers have put in 537 hours from August to October. YAC has provided 282 of those hours. YAC membership is up to 35 members and there were several in attendance.

2. Police Department

Chief Stewart gave an overview of the monthly statistics and activities report, which was distributed to the Council and filed with the City Secretary. Chief Stewart thanked the Mayor and Council for their hard work and dedication during the budget process.

Chief Stewart reminded Council the next Neighborhood Watch meeting will be on November 17th and the topic is "How to make your home less attractive to burglars."

Chief Stewart also gave a brief overview of Operation Cross Country that the Meadows Place Police Department worked on with numerous other agency and were able to rescue several children as well as make several arrests.

Mayor Jessup stated that he was so proud of the police department for being the center hub for Operation Cross Country and getting these people of the streets. The other Alderman in attendance also thanked the Police Department for their hard work.

3. Fire Department Monthly Report for September 2016

Mayor Jessup provided an overview of the Stafford Fire Department report for September which was filed with the City Secretary.

D. Mayor's Comments

1. Update on the new TTC building

Mayor Jessup stated that Chief Stewart and the Public Works Director, Danny Segundo, did a walk through on the building today and found a few items that need to be repaired. They will work closely with the contractor to make their repairs are made and complete the building.

2. Erickson Advertising

Mayor Jessup reported that EDC contributed to the hiring of Erickson Advertisement Agency. So far they are working well with the City and will be running the City's social media.

3. Committee / Commission Update

Mayor Jessup stated that these Committees and Commissions are at work all the time for the City. Mark McGrath and the Planning and Zoning Commission recently met to review new roofing standards to help make Meadows Place. The City will also be appointing members to a newly created Chicken Advisory Committee to review raising chickens and later bring a recommendation to City Council.

4. EDC – Business of the Month

Mayor Jessup stated that Kurt Kopczynski and Matthew Walker have recently started selected different businesses in the City for the Business of the Month program. They are excited to partner with these businesses and build better relationships.

E. Council Comments:

1. Alderman Rick Staigle – Update on Kirkwood Project

Alderman Staigle stated that the engineer, HDR, has started working. The survey was completed end of August and they have completed about 15% of the design work. The City is currently working on a Statement of Qualifications for the landscaping and lighting. They are going to help design the center island. It will probably be December before we get a 30% design from HDR. The City's goal is to redo the corridor, but not impact the adjacent properties.

Mayor Jessup thanked Alderman Staigle for volunteering his time and all of his work on this project.

F. Regular Agenda

1. Approval of the Quarterly & Annual Investment Report.

Alderman Henley moved to approve the Quarterly & Annual Investment Report as presented. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

2. Receive report from the Planning and Zoning Commission on upgrading the City's standards for roofing materials.

Alderman Staigle moved to receive the report from the Planning and Zoning Commission on upgrading the City's standards for roofing materials as presented. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

3. Consider Ordinance No. 2016-27 amending Ordinance 2016-20 and levying a tax rate for the City of Meadows Place, Texas for the tax year 2016.

Alderman Isbell moved to approve Ordinance No. 2016-27 amending Ordinance 2016-20 and levying a tax rate for the City of Meadows Place, Texas for the tax year 2016. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

4. Consider Resolution No. 2016-41 appointing members to the newly created Chicken Advisory Committee.

Alderman Staigle moved to approve Resolution No. 2016-41 appointing Charles Kulhanek, Chris Peek, Cinda English, David Cosby, Katie North, and Mary Milner to the newly created Chicken Advisory Committee. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

5. Consider Ordinance No. 2016-28 adding a new Section 90.03 of Chapter 90 of the Code of Ordinances; providing rules and regulations for animal waste.

Alderman Isbell moved to approve Ordinance No. 2016-28 adding a new Section 90.03 of Chapter 90 of the Code of Ordinances; providing rules and regulations for animal waste. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

- 6. Consider Ordinance No. 2016-29 authorizing and allowing, under the act governing the Texas Municipal Retirement System, "updated service credits" in said system for service performed by qualifying members of such system who presently are members of the City of Meadows Place.**

Alderman Henley moved to approve Ordinance No. 2016-29 authorizing and allowing, under the act governing the Texas Municipal Retirement System, "updated service credits" in said system for service performed by qualifying members of such system who presently are members of the City of Meadows Place. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

- 7. Consider Resolution No. 2016-42 amending Resolution No. 2016-38, an agreement with AVR for uReceivables Payment Processing.**

Alderman Staigle moved to approve Resolution No. 2016-42 amending Resolution No. 2016-38, an agreement with AVR for uReceivables Payment Processing. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

- 8. Reschedule December Regular City Council Meeting to December 20, 2016 due to the Christmas holiday.**

Alderman Henley moved to reschedule the December Regular City Council Meeting from December 27, 2016 to December 20, 2016 due to the Christmas holiday. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

G. Consent Agenda

1. Consider approval of the Minutes held on:

September 6, 2016 – Budget Workshop Meeting

September 13, 2016 – Budget Workshop Meeting

September 27, 2016 – Workshop Meeting

September 27, 2016 – Regular Meeting

2. Presentation of Bills

Procam	\$13,194.00
Randle Law Firm	\$10,461.20
Brown & Root	\$37,649.00
Resco Electric	\$18,000.00
TML IRP	\$73,441.20
Emergency Communication Network	\$5,100.00
Bronzeman Inc	\$7,500.00
Joe Salvide	\$3,970.00
Texas Lawn Works	\$20,939.67
Ramtech Building Systems Inc	\$306,977.40
Perdue, Brandon, Fielder, Collins, & Mott LLP	\$6,145.98
Texas Pride	\$23,035.40

Alderman Mills moved to approve all items of the consent agenda. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

H. Audience Comments

Chuck McClurkin, resident at 11947 Brighton Lane, asked if he could see the bills being approved at the Council meeting on the City website. The City Secretary, Courtney Rutherford, explained that they are not on the website, but if he wanted copied he could send

her email and she would send him copies. He also stated that he is in favor of the new roofing standards suggested by the Planning and Zoning Commission.

Joe Debruyne, resident at 11402 Brighton Lane, stated that the Meadows Place Garden Club hosted their Annual Craft Show on October 22nd and some vendors were apprehensive due to the location change. Previously the Craft Show was held Sugar Grove Church and this year they moved to the Community Center. The Craft Show was a big success they made around \$2,000 for their scholarship fund.

I. Adjourn

There being no further business on the agenda Alderman Henley moved to adjourn the meeting. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

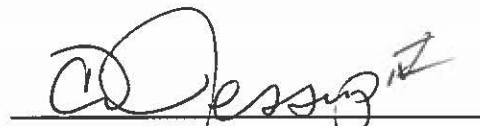
The meeting was adjourned at 9:07 p.m.

These minutes were approved by City Council on Tuesday, November 22, 2016.

ATTEST:



Courtney Rutherford, City Secretary



Charles D. Jessup, IV, Mayor

