

MINUTES OF WORKSHOP MEETING
OCTOBER 23, 2012
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of Meadows Place City Council was called to order at 6:09 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Terry Henley
John Isbell
John Whiteman
Dave Wilkens

thus constituting a quorum.

Absent: Terry Morgan

Also present was Shirley Isbell, past Councilmember.

First item on the agenda was a discussion on the LED Lighting. Mayor Jessup stated the LED Lighting issue was originally requested for discussion by Councilmember Terry Morgan. CVS lighting was passed by Planning and Zoning years ago. Mayor Jessup stated digital signs aren't attractive in some of the business that he's seen. Councilmember Henley stated that if he knew that he could not have digital lighting prior to opening a business he would not open for business. Walgreens have digital lighting where they are allowed to change it so many times per day. Councilmember Whiteman stated regulations or a limit on the amount of signage will not determine businesses moving in the City. City of Stafford has more flexible digital lighting however it is not always attractive. CVS LED lighting request will go before P&Z and the City Attorney, Grady Randle will also be invited to provide input.

Second item on the agenda was WCID#2 Equalization Fees. Mayor Jessup stated the City only made \$600 after bills cleared but is now down to \$349,000 in Equalization fee and will allow buy into subsidence district.

Third item on the agenda was Meadows Place Permit Software Update. Mayor Jessup stated Mimi Boos, Permit Clerk, is adapting well to new upgrade completed recently to process permits. Ms. Boos is currently scanning all existing permits into system and is down to one more box to scan. System is user friendly and although there were challenges to learning the new system, the entire staff, including Judge Beverly is buying into the new software provided by Encode. Encode representative provided training for an entire week. Customers are now able to print the permit

application form from website then fax or email application to Permits. Councilmember Henley asked if customers are able to complete form online. Mayor Jessup stated no but they can print it from website and fax it over. Councilmember Henley stated that completing information online is something that will have to take place in the future as we now live in the electronic age.

Fourth item on the agenda was a discussion on West Nile Virus. Mayor Jessup stated he takes West Nile very seriously as he has his own personal story. The City test for West Nile is in the same place every week and is currently negative.

Fifth item on the agenda was a discussion about the Mayor and Council Retreat. Mayor Jessup stated that there should be at least five items or something from each Councilmember to share as far as where the City is heading in the future. Mayor Jessup asked for each councilmember to email the City Secretary with their items. The retreat can include flip charts, sharpies, easel and other items to assist with helping the retreat run smoothly. Council has not decided a date on when retreat will be held but will send suggested dates to Yolanda Wilson, City Secretary.

The sixth item on the agenda was the Christmas Party. This year's Christmas party is a luncheon to be held on Friday December 21 at 1 PM. Mayor Jessup stated he is excited and that it is the first time the City has held a Christmas luncheon. Councilmember Whiteman asked why a lunch is being held instead of the party. Mayor Jessup stated that the Holiday Inn is closed so he checked with City Centre in Quail Valley in Missouri City. However, it was too expensive. According to Mayor Jessup, Tradicao's was the best choice as the Mayor became impressed when he had gone to welcome some of the groups at their restaurant when it first opened. The City will not be paying for the dessert as volunteers are bringing in their favorite desserts. There will be a cash bar.

The last item on the agenda was on upcoming Council meeting agenda items. Mayor Jessup stated if Council would like to request items to be on the agenda for discussion to please contact the City Secretary. Councilmember Isbell stated he would like to receive minutes earlier to provide him adequate time to review minutes. Councilmember Henley stated that they have improved as far as turnaround time because they were once almost three months behind with approving minutes. The Mayor said that City Secretary will review and provide the status as to what is considered adequate time to receive minutes and other information for upcoming Council meetings.

There being no further business to consider, Councilmember Henley made a motion, seconded by Councilmember Wilkens, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:17 p.m.

Yolanda Wilson, City Secretary