

MINUTES OF WORKSHOP MEETING  
OF NOVEMBER 23, 2010  
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of the Meadows Place City Council was called to order at 6:06 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Terry Henley  
Shirley Isbell  
Rick Staigle  
Dave Wilkens

and the following absent:

Heidi Case

thus constituting a quorum.

Council discussed the water and wastewater contract. Mayor Jessup said he and Dan McGraw have negotiated the contract at the 2007 pricing levels. The additional \$28,000 we owe them for work completed but inadvertently left off of each invoice will be paid out monthly over the 36 month contract period. South West water will also review their invoice monthly with Mr. McGraw.

Council then discussed the communications plan for the city. EDC, at their last meeting have agreed to fund an internal communications program. Guidelines have been developed for both internal and external communications. They are designed to improve and enhance the positive image of the city. A social media guideline is to be developed.

External marketing/Business development is being accomplished in collaboration with the Greater Houston Partnership through the Greater Fort Bend EDC. Our EDC has budgeted \$7,500 towards the cost of a one page ad. Councilmember Isbell hopes to invite area realtors to our Christmas Memories event on December 10<sup>th</sup> to promote the amenities of Meadows Place.

There is an opening on the Planning and Zoning Commission and there will soon be two.. Bob McDonald, a current member of the Commission has suggested that Patrick Lindquist be appointed. Mayor Jessup spoke with Mr. Lindquist who said he would be interested. Councilmember Isbell suggested Cindy Madsen might be interested. Mayor Jessup will follow up with her suggestion.

Mayor Jessup said that, with Council's approval, he would like to change the date of the December meeting from the 4<sup>th</sup> Tuesday (Dec. 28<sup>th</sup>) to the 3<sup>rd</sup> Tuesday (December 21<sup>st</sup>.) This will be done at tonight's regular Council Meeting.

Mayor Jessup said that at tonight's meeting, he will be looking for Council's permission to allow him to execute contracts for the Parks Grant Project. Many times the contracts cannot wait for a Council Meeting to be approved. They will be ratified at a future meeting.

A meeting with Councilmembers Case and Isbell, Code Enforcement Officer Kathi Sutton and City Secretary Elaine Herff was held to try to determine if an easier way could be found to approve paint colors for residents. They recommended adopting the Behr paint book which pairs primary colors with trim colors in a wide variety of shades. These shades can be matched by other paint manufactures. Only the colors on the Behr Paint chart will be allowed.

Mayor Jessup noted the necessity of purchasing five new computers for the police vehicles so they can stay in contact with the Fort Bend County Sheriff's office. Fort Bend received a mandate to update their computers within 90 days. We can either purchase the computers outright for \$28,000 or lease purchase them from the County for \$33,000. If we go the last route, the County will finance the purchase at a low interest rate and, possibly, funds given to the City from the 4A EDC could be used to repay the loan.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Henley, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:24 p.m.

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Elaine Herff, City Secretary