

MINUTES OF REGULAR MEETING
OF NOVEMBER 23, 2010
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:34 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Terry Henley
Shirley Isbell
Rick Staigle
Dave Wilkens

and the following absent:

Alderman: Heidi Case

thus constituting a quorum.

Colors were presented by Brandon Staigle and Jason Swinney from Boy Scout Troop 731, led by Bryan Swinney. They also led the pledge to the flag. The boys are in the process of earning their Citizenship Badge.

In lieu of an invocation, Mayor Jessup read George Washington's proclamation of the Country's first Thanksgiving from 1789 as well as William Bradford, Governor of the Colony's, 1623 letter on the third anniversary of the Pilgrims landing at Pilgrim Rock.

Police Captain Gary Stewart reported on Police activities since the October regular Council Meeting. He noted there were six reportable accidents, 13 arrests, 1496 calls for service, 42 offense reports, 273 traffic citations, one code ordinance violation citation and 131 traffic and 3 city ordinance warnings issued. There was one burglary of a motor vehicle, no residential burglaries and one building burglary. Officers made 562 business checks, 59 house watches and 365 property checks.

Halloween went well and the Police Department is gearing up for the holidays. The amount of house watches and property checks will increase. The Police Department is being required to replace their MDT's in order to keep current with those of the Fort Bend County's Sheriff Department. Officer Kelly Davis is requesting raffle items for the ARC. Equipment for the new Tahoe arrived today and is being installed.

Code Enforcement Officer Kathi Sutton is on vacation this week. She came by city hall and gathered information for tonight's meeting. Mayor Jessup noted the amount of warnings given for various activities were as follows: High Grass and Weeds - 122; Boats & Trailers in driveways or on the street - 33; Limbs & Debris in yards, not bundled - 14; Trees with branches needing trimming - 112; Illegal signs - 123; Swimming pool violations - 8; Trash in the yard or trash cans visible from the street - 48; Fences in need of repair - 15; other infractions - 33. She also issued 35 second warnings on various items and 9 citations. Ms. Sutton also performed 27 occupancy inspections; 21 health inspections and issued 32 property maintenance letters of which 22 have been abated.

During Mayor's comments, Mayor Jessup: 1: gave the Fire Department Report for October. There was a total of 16 incidents, including 11 EMS calls, one Fire/Carbon Monoxide alarm; one Motor Vehicle Accident, one Hazardous Materials and two Good Intent calls made by the Fire Department. A majority of the calls were made during the daytime hours of 7:00 a.m. - 6 p.m. 2: announced

the December Council Meeting will be held on December 21st. 3: said a Communication Plan, being paid for by the EDC, will start up after the first of 2011. All forms used for press releases, emails, etc will be uniform in sight.

During Council Comments, Councilmember Shirley Isbell noted that at 6:30 a.m. this past Tuesday, she, Councilmember Case, Mayor Jessup and staff members Kathi Sutton and Elaine Herff met to determine a uniform, simple way to approve paint colors for city residents. Statistics show that property values increase with strict enforcement of uniform paint colors.

Councilmember Isbell then made a motion to accept the minutes of the October 26, 2010 workshop and regular meetings. This motion was seconded by Councilmember Wilkens and unanimously approved.

Mayor Jessup then read the caption to the following ordinance.

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS TO ENTER INTO A CONTRACT WITH SOUTHWEST WATER COMPANY TO OPERATE THE CITY'S WATER PRODUCTION/DISTRIBUTION, AND WASTEWATER COLLECTION/TREATMENT UTILITY SYSTEM.

This is a three year contract, expiring in December, 2013. Councilmember Staigle made a motion, seconded by Councilmember Henley, to adopt the ordinance, numbered **2010-31**, as presented. The motion carried unanimously.

Mayor Jessup then read the caption to the following agenda item:

Appointing members to the new 4B Economic Development Council, approving their By Laws and adopting a 4B EDC budget for fiscal year 2010 - 2011. The caption to the ordinance appointing the members reads as follows:

AN ORDINANCE APPOINTING SEVEN (7) MEMBERS OF THE 4B MEADOWS ECONOMIC DEVELOPMENT COUNCIL AND DIRECTORS OF THE 4B MEADOWS ECONOMIC DEVELOPMENT CORPORATION FOR A TERM COMMENCING IMMEDIATELY UPON PASSAGE OF THIS ORDINANCE, AND ENDING ON THE 31ST DAY OF DECEMBER, 2012.

The seven members to be appointed include the members of the 4A EDC Board: Terry Henley, Bob Graf, Harry Hamilton, Margaret Sandlin and Travis Tanner. Mayor Jessup has recommended the addition of Clyde Little and Tracey Spiller to this Board. Bylaws of the 4B Corporation and its budget were also presented for approval. Councilmember Henley made a motion to approve the ordinance, numbered **2010-32**, appointing the members, and adopting the Bylaws and budget as presented. Councilmember Wilkens seconded the motion which carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS TO ENTER INTO A CONTRACT FOR LAWN AND ESPLANADE MAINTENANCE WITH TEXAS LAWN WORKS

The City received three bids for this contract. Texas Lawn Works was determined to be the best qualified of the three to fill the contract. Councilmember Wilkens made a motion to adopt the ordinance, numbered **2010-33**, as presented. The motion was seconded by Councilmember Isbell and unanimously approved.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING AND ALLOWING, UNDER THE ACT GOVERNING THE TEXAS MUNICIPAL RETIREMENT SYSTEM, "UPDATED SERVICE CREDITS" IN SAID SYSTEM FOR SERVICE PERFORMED BY QUALIFYING MEMBERS OF SUCH SYSTEM WHO PRESENTLY ARE MEMBERS OF THE CITY OF MEADOWS PLACE; PROVIDING FOR INCREASED PRIOR AND CURRENT SERVICE ANNUITIES FOR RETIREES AND BENEFICIARIES OF DECEASED RETIREES OF THE CITY; AND ESTABLISHING AN EFFECTIVE DATE FOR SUCH ACTIONS.

Last year the City chose to adopt these benefits annually rather than concurrently. It is hoped that the budget next year will allow the city next year to pass an ordinance which will automatically ensure these benefits without having to reconsider it annually. Councilmember Staigle made a motion, seconded by Councilmember Henley, to adopt the ordinance, numbered **2010-34**, as presented. The motion carried unanimously.

Mayor Jessup then read the caption to the following resolution:

A RESOLUTION OF THE CITY OF MEADOWS PLACE, TEXAS APPROVING A MAP AS THE OFFICIAL RECORD OF THE LOCATIONS AND BOUNDARIES OF DRUG-FREE ZONES WITHIN THE TERRITORIAL LIMITS OF THE CITY OF MEADOWS PLACE, TEXAS IN ORDER TO IMPLEMENT ENHANCED PENALTIES FOR UNLAWFUL DRUG ACTIVITIES OCCURRING WITHIN THOSE LOCATIONS AND BOUNDARIES.

Councilmember Isbell made a motion, seconded by Councilmember Staigle to adopt the resolution, numbered **2010-11**, as presented. The motion carried unanimously,

Council then conducted its annual review of the City's Investment Policy. Last year several changes to bring the policy up to day were approved. Mayor Jessup said he felt the Council should follow the policy of its predecessors and continue with its conservative investment procedures. Councilmember Wilkens made a motion, seconded by Councilmember Staigle to approve the Investment Policy as presented. The motion carried unanimously.

The Investment report was then presented for Council's perusal. Councilmember Henley made a motion to accept the report as presented. Councilmember Isbell seconded this motion which passed with unanimous approval.

Council then discussed authorizing the Mayor of the City of Meadows Place to execute any documents or contracts required for the Park's grant project. Since the project is entering into a phase where decisions need to be made quickly, Councilmember Staigle made a motion to allow the Mayor to execute the required contracts for the parks grant project. Councilmember Wilkens seconded the motion. The motion carried with an "aye" vote from three Councilmembers and Councilmember Henley abstaining for the record.

Councilmember Wilkens then made a motion to pay Randle Law Office \$14,724.13 and to ratify the other paid bills as presented on the agenda. Councilmember Henley seconded this motion which carried unanimously.

During audience comments, Boy Scout Brandon Staigle asked when the pond project would be started. Mayor Jessup told him that, with tonight's vote, the project should commence in January or February at the latest.

Boy Scout Jason Swinney asked if there were any new structures being planned for the school area. Mayor Jessup answered none at the school but a new 30X30 covered structure would be added to the City's park area for residents enjoyment.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Henley, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 8:20 p.m.

Elaine Herff, City Secretary