

MINUTES OF WORKSHOP MEETING
MAY 28, 2013
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of Meadows Place City Council was called to order at 6:05 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Terry Henley
John Isbell
Terry Morgan
John Whiteman

thus constituting a quorum.

Absent: Dave Wilkens

Also present was resident Shirley Isbell and Kelle K. Mills.

Mayor Jessup opened the meeting. The second item for discussion was Ft. Bend Sub-Regional Planning Initiative Report. There will be representatives present during tonight's council meeting to share information about the initiative about where Meadows Place is heading as far as maintaining a sustainable community. The Ft. Bend Sub-Regional Planning Initiative Report is a study that is sponsored by the Houston Galveston Area Council. The Sub-Regional Report is Fort Bend County's portion and is one part of the overall Regional Report that covers the entire state of Texas. Neighboring communities such as Rosenberg, Missouri City, Richmond, and Sugar Land and many others have participated in this initiative for transportation and beautification projects. Small cities including Meadows Place were under represented in the past. Garden Ridge and SAM's moved as a direct result of lack of funding for transportation in Meadows Place. Mayor Jessup attended a meeting along with Congressman Al Green and his delegation. The Secretary of Transportation was also present. Mayor Jessup, stated small cities speaking up about the needs to have access to these types of opportunities, will improve mobility and have an impact on its economic development.

The third item for discussion was Job Positions. The Code Enforcement position is now filled. New Code Enforcement Officer, Jerry Parker is a former police officer for Missouri City and also has some experience in construction. Mr. Parker started working this week and will be attending tonight's Council meeting for the first time. The City Secretary, Yolanda Wilson will be relocating to Dallas due to her husband recent promotion. The City Secretary position will be posted on the City's website, Texas

Municipal League website as well as the National Association of Municipal Clerks and other local municipal clerks' association websites. Parks and Recreation department has a vacant Parks Grounds Technician position and it is now posted on the TML and City's website and will be advertised in the local Fort Bend Star. Melody Vaal, former Accountant will be in town to provide training to the new Accountant. Anna Weston will begin working June 10, 2013 as the City's new Accountant. Ms. Weston will play a significant role during the annual audit. The position is an approximate 20 hour a week position.

The fourth item for discussion was Construction update- Airport. Rick Staigle will be providing the update on West Airport construction, if other representative is not available. HDR is providing information on engineering bids. Mayor Jessup stated that Mr. Staigle has been a big help in moving this process forward. Mayor Jessup attended the first bid meeting with Mr. Staigle since Mr. Staigle cannot act on behalf of the City however he has played a significant role in the process. No major engineering fees will be included as far as bid process. Meadows Place had paid for most of the preliminary application costs prior to this point which may offset other cost related to this project. All of the submittals for West Airport improvements are due by the end of August and construction will begin the end of April of 2014. TXDOT is funding the majority of the Airport project, although the City will have to come up with a portion of the funds. The City as well as Fort Bend County will save money. The Texas Department of Transportation (TXDOT) will manage the construction oversight and inspection. Dan McGraw, Director of Public Works will be monitoring the project along with TXDOT as he is certified in this type of construction. The land along Airport and Kirkwood has multiple owners however other owners along this corridor have been notified. Trees along the curb by Sugar Creek Church will have to be removed.

The fifth item on the agenda was discussion of Retail Development. Mayor Jessup stated the Pham shopping center along Kirkwood and Airport is now in foreclosure. Mayor Jessup is working with company to have the property mowed and properly maintained. The shopping center does not have a property management company.

The sixth item on the agenda was Recycle Containers. Mayor Jessup stated that the price for containers is increasing from \$14.09 to \$14.19 on July 1. The City should consider keeping the larger containers because recycling has increased since the trial 48-gallon container. Mayor Jessup asked for council's input as it pertains to him checking on a possible extension of the existing contract.

The seventh item on the agenda was Fire Department. Mayor Jessup stated that Mayor Scarcella mentioned the difference between fire services today versus services in the past. Fire Chief DiCamillo with the City of Stafford stated that it cost \$224.00 per call where the City of Meadows Place is paying \$163.00 per call. Mayor Jessup stated the City cannot afford the possible increase for fire services. EMS calls have increased and this is attributed to the possible proposed increase in fire services cost. Although, the City owns the fire station, the City of Stafford owns the equipment and the City of

Meadows Place recently paid for the electrical upgrade. The firefighters who work at the fire station are very professional and friendly and have a great working relationship with the City of Meadows Place.

The last item on the agenda was upcoming Council meeting agenda items. Mayor Jessup stated that the swearing in of councilmembers will take place as well as a presentation by the HGAC. The Meadows Place Home and Garden tour scholarships will be presented to the scholarship recipients. Mayor Jessup will review positions that have been filled and talk about community garden.

There being no further business to consider, Councilmember Henley made a motion, seconded by Councilmember Morgan, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:15 p.m.

Yolanda Wilson, City Secretary