

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON FEBRUARY 23, 2016 AT 7:30 P.M.

1. Call to Order:

The meeting was called to order by Mayor Jessup at 7:30 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Alderman, John F. Isbell
Alderman, Steven H. Bezner
Alderman, Rick J. Staigle
Alderman, Kelle K. Mills

Mayor Pro Tempore, Terry J. Henley
City Secretary, Courtney Rutherford

Staff in attendance: Jerry Parker, Code Enforcement Official and Gary Stewart, Chief of Police

a. Pledge of Allegiance and Invocation

Pledge by: Timothy LaPointe
Invocation by: Lieutenant Richard Simmons

2. Reports:

a. Police Department

Police Chief Stewart gave an overview of the monthly statistics and activities report, which was distributed to the Council and filed with the City Secretary.

Chief Stewart also presented the 2015 Racial Profiling Report which was accepted by City Council and filed with the City Secretary.

Chief Stewart reported that the sex offender trying to move into Meadows Place has withdrawn his request and moved elsewhere.

Mayor Jessup complimented the Chief and Meadows Place Police Department on their handling of the recent tragedy in the City. He stated that he received glowing reports from the community and that the Police Officers were all very interactive with the family involved and the prayer vigil. He wanted to let them all know that their compassion was noticed and appreciated.

Alderman Bezner stated that he also received positive feedback regarding all the officers and the prayer vigil.

There was brief discussion between Council and the Chief regarding accidents and possible roofing scams.

Chief Stewart stated that there will be a BBQ Fundraiser on April 16th coordinated with Neighborhood Watch Program and the Parks Department. All funds raised will go to the Police Department.

b. Code Enforcement

Official Jerry Park reported the following:

1. Violations since 11/25/2015: 318, 251 closed, 67 open.
2. Cases opened: 197 (Difference in numbers due to ability of more than 1.6 violations per case.)
3. Current open cases: 41 up from 18 last Q.
4. Citations issued: 12; (2- sign, 1 – car cover, 2 – trailer, 3 – rubbish/trash, 4 – trash cans) This is down from 20 last Quarter.
5. Current projects are 1; (ongoing) outward appearance of homes: (Siding, paint, fascia, gutters and fences). 2; grass weeds (due to recent warm weather, weeds have taken over)
6. Relating to trash cans, March 1st will be the beginning of a zero tolerance towards trash cans left either in view from the street, or left out at the curb after trash days. This means that no warnings will be issued, any violation will go straight to violation.
7. Top reoccurring issues:
 - a. Bandit / contractor signs: 101 - up 83 from last Q. (This is due to the roofing contractors inundating the city after severe storms caused hail damage to many homes in the City, as well as a slight surge in bandit signs.)
 - b. Trash Cans either out after trash day, or stored in public view. 77 – up 11 from last Q.
 - c. Junk / Abandoned vehicles: 20 – up 1 from last Q.
 - d. Stored items: 19 – down 14 from last Q.
8. Unoccupied/Vacant building total fluctuates from 24 – 31 at any given time. This is due to turnover of rental properties. Avg. vacancy of 7 – 15 days.
9. There are now 3 that have been deemed long term, greater than 90 days, down from 11 due to recent sales and foreclosures.
 - a. 2 pending expiration of 90 day compliance after issuance of citation. Upon expiration, homeowner will be issued a hearing date with Council for substandard declaration. ~~11634~~ Brook Meadow and ~~11302~~ Scottsdale
 - b. Upon scheduling a hearing date, both homeowners will also be given information relating to the MPCDP. This information was instrumental in 4 of the previously removed address being sold and now occupied.
 - c. 9 removed due to sale or compliance. ~~12023~~ Blair Meadow, ~~11911~~ Bloomington, ~~11711~~ Kenzie Ct., ~~11946~~ Brighton (Cavender), ~~12303~~ Hoggard, ~~11314~~ Dorrance, ~~11935~~ Dorrance, ~~11930~~ Dorrance, ~~12010~~ Mulholland, ~~11803~~ Scottsdale Ct.
 - d. ~~12127~~ Alston is most recent addition.

c. Fire Department Monthly Report for January 2016

Mayor Jessup provided an overview of the Stafford Fire Department report for January, which was filed with the City Secretary.

Mayor Jessup called the following item out of order.

6. Audience Comments

Phi, Vice President of the Meadows Place Youth Action Council (YAC), thanked Council for the opportunity to attend the YAC summit and gave a brief recap of his experience at the Summit. He also reported that Meadows Place had 11 representatives in attendance.

Colene Cabezas, Meadows Place resident and Director of Parks & Recreation, thanked the Council and the Community for their support of YAC. YAC was charged with a charity event for this summit called Soles for Souls. YAC members went door to door in the community and placed 1,000 flyers requesting shoe donations as a result they collected 292 pairs of shoes from the community, just 8 shoes short of their goal. Ms. Cabezas stated that there were 32 cities represented at the summit and Meadows Place YAC collected the most shoes and received a trophy for Best Service Project Contribution. Over all there were 715 pairs of shoes collected!

Mayor Jessup then returned to the regular order of the meeting calling item 3, Mayor's Comments.

3. Mayor's Comments

a. Elections

Mayor Jessup called upon the City Secretary, Courtney Rutherford, to report on the upcoming election. Ms. Rutherford reported that all candidates are running unopposed, therefore the City will be cancelling their May 7, 2016 general elections and all candidates will be automatically put into to office at the May 24, 2016 Council Meeting.

b. New Tactical Training Center

Mayor Jessup stated that the City gave up their Tactical Training Center to be used by EMS. When staff reviewed their use of the facility they found that the TTC had been used 135 times a year for different trainings and meetings. The Mayor and staff begin looking at getting a new TTC for the City. The Mayor, Chief Stewart, and Danny Segundo, Director of Public Works, have been working to get designs and pricing for a new TTC. The Economic Development Corporation has set aside some funds to help with the purchase. Staff hopes to have final numbers by next month's council meeting.

c. Sex Offender Restrictions

Mayor Jessup stated Council held a meeting on January 20, 2016 to receive citizen input regarding the sex offender moving into the City of Meadows Place. Mayor Jessup report that due to the massive mobilization of the Meadows Place Council, the City Attorney, Meadows Place Police Department, and the massive turn out of the residents the sex offender withdrew his request and has moved elsewhere. The lawsuit, which is separate from this, is still on going and the City waiting for their turn.

d. Auto Dealers

The Mayor ported that Texas Direct Auto is finalizing a plan to redo their frontage. He also recognized Russel & Smith for donating a van to be used by the YAC Group to get the summit. Sterling McCall Nissan is working with the City to get Meadows Place messages on their electronic sign.

e. Patty Spade Retiring

Mayor Jessup reported that Ms. Spade is retiring after 25 years of service. We will celebrate her at the March 22, 2016 meeting. He encouraged the residents to spread the word and invite people to the meeting to say good bye to her. Mayor Jessup stated that she has been a huge help to him and he will miss her institutional knowledge.

4. Council Comments:

There were no council comments this month.

5. Regular Agenda

- a. Consider Resolution No. 2016-04 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas, to enter into a joint election agreement and contract for election services between the City of Meadows Place and Fort Bend County, Texas.**

No action taken.

- b. Consider Resolution No. 2016-05 authorizing the Mayor and City Secretary to enter into an Interlocal Agreement with The Cooperative Purchasing Network (TCPN) to obtain substantial savings through volume purchasing.**

Alderman Bezner moved to approve Resolution No. 2016-05 authorizing the Mayor and City Secretary to enter into an Interlocal Agreement with The Cooperative Purchasing Network (TCPN) to obtain substantial savings through volume purchasing. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried.

- c. Consider Ordinance No. 2016-07 amending the budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 in the amount not to exceed \$21,000 to increase line item 100-040-542007 from the General Fund balance in order to cover the roof repairs at the Emergency Medical Services building located at 11803 S. Kirkwood.**

Alderman Henley moved to approve Ordinance No. 2016-07 amending the budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 in the amount

not to exceed \$21,000 to increase line item 100-040-542007 from the General Fund balance in order to cover the roof repairs at the Emergency Medical Services building located at 11803 S. Kirkwood. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills
Nays: None

The motion carried.

- d. Consider Resolution No. 2016-06 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas, to enter into an agreement with KBR for roof repairs at the Emergency Medical Services building located at 11803 S. Kirkwood.**

Alderman Isbell moved to approve Resolution No. 2016-06 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas, to enter into an agreement with KBR for roof repairs at the Emergency Medical Services building located at 11803 S. Kirkwood. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills
Nays: None

The motion carried.

- e. Consider amending the Employee Manual Policy Section III. Staffing A. Selection 1. General Policy c. to allow an exception for employment of close relatives in the Parks Department for seasonal employees only.**

Alderman Henley moved to approve the amendment to the Employee Manual Policy Section III. Staffing A. Selection 1. General Policy c. to allow an exception for employment of close relatives in the Parks Department for seasonal employees only. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills
Nays: None

The motion carried.

- f. Consider Ordinance No. 2016-08 prohibiting the parking of a vehicle on the west side of Mulholland Drive for a 110 ft. stretch of road heading south along Mulholland Drive from the intersection of Mulholland Drive and Brighton Lane (toward W. Airport) from 5 o'clock a.m. to 8 o'clock p.m. in Meadows Place, Texas and establishing an offense; providing for a penalty up to \$250.00 for repealing, savings and severability clauses; and providing for the publication of the caption hereof.**

Alderman Staigle moved to approve Ordinance No. 2016-08 prohibiting the parking of a vehicle on the west side of Mulholland Drive for a 110 ft. stretch of road heading south along Mulholland Drive from the intersection of Mulholland Drive and Brighton Lane (toward W. Airport) from 5 o'clock a.m. to 8 o'clock p.m. in Meadows Place,

Texas and establishing an offense; providing for a penalty up to \$250.00 for repealing, savings and severability clauses; and providing for the publication of the caption hereof. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills
Nays: None

The motion carried.

6. Consent Agenda

January 20, 2016 – Special Meeting
January 26, 2016 – Workshop and Special Session Meeting
January 26, 2016 – Regular Meeting

a. Presentation of bills:

Randle Law Office, LTD., L.L.P.	\$20,908.91
EMA Support Solutions LLC	\$ 8,000.00
North Side Electric Motors	\$19,231.00

b. Ratification of Expenditures:

The LETCO Group, LLC	\$ 6,597.50
Schertz Bank & Trust	\$12,941.64
Citizen's 1st Bank	\$13,181.33

Alderman Henley moved to items a, and b on the Consent Agenda. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills
Nays: None

The motion carried

7. Audience Comments:

Charles McClurkin, resident of 11947 Brighton Lane, stated concern about the school being on lockdown and residents not being notified. Mayor Jessup explained that by time he found out about the event was over. Chief Stewart also stated that Fort Bend ISD would have sent notification if it was needed and the event was over prior to the buses leaving the school.

Mr. McClurkin also asked if the house on Brighton Lane sold at auction. Mayor Jessup stated that it did sell.

8. Adjournment

There being no further business on the agenda Alderman Staigle moved to adjourn the meeting. Alderman Mills seconded the motion. The vote follows:


Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills
Nays: None

The motion carried.


The meeting was adjourned at 8:35 p.m.

These minutes were approved by City Council on Tuesday, February 23, 2016.

ATTEST:



Courtney Rutherford, City Secretary



Charles D. Jessup, IV, Mayor

