



**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON JANUARY 24, 2017 AT 7:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477**

**A. Call to Order:**

The meeting was called to order by Mayor Jessup at 7:30 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Rick J. Staigle	Alderman, Steven H. Bezner
Alderman, Kelle K. Mills	

Staff in attendance: Captain Jack Ashton, Meadows Place Police Department; and Colene Cabezas, Parks and Recreation Director.

**1. Pledge of Allegiance and Invocation**

Pledge by: Kurt Kopczynski, Resident and EDC Commissioner  
Invocation by: James Russell, Chaplain, Meadows Place Police Department

**B. Presentations and Proclamations**

**1. Recognition of Bob Graf**

Mayor Jessup recognized Bob Graf for his hard work promoting growth and development in the City of Meadows Place for many years. He stated that Mr. Graf was key to getting Aldi's Grocery store into the City, which will be opening on February 2, 2017. Mayor Jessup read a proclamation proclaiming Thursday, February 2, 2017 as Bob Graf Day in the City of Meadows Place.

**C. Reports**

**1. Police Department**

Chief Stewart gave an overview of the monthly statistics and activities report, which was distributed to the Council and filed with the City Secretary.

Chief Stewart that the next Neighborhood Watch Meeting will be February 23 and the topic will be "Distracted Drivers."

Chief Stewart introduced the new Chaplain for the City of Meadows Place Police Department. James Russell comes to the City highly recommended and many years of experience.

Mayor Jessup thanked the Police Department for all of their hard work and the great relationships they have with the local businesses. He also welcomed Chaplain Russell and his wife.

Alderman Staigle stated that he noticed on the arrests there was usually multiple officers on the scene and asked was this for safety. Chief Stewart confirmed that the Department does try to have multiple officers involved for safety, especially with some many guns on the streets. Alderman Staigle applauded the department for all that the day in the City.

## **2. Parks and Recreation**

Parks and Receptions Director Colene Cabezas gave the quarterly report for the Parks and Receptions Department. Ms. Cabezas, stated a few key points and highlights from the previous quarter, a copy of which has been filed with the City Secretary.

A few key points for the quarter are listed as follows:

- Outdoor fitness equipment is complete.
- Spray pad is complete with working water and lights.
- Landscaping at the new Training Center in complete.
- New floors installed at the Community Center and the outdoor patio is in the process of being refurbished.
- Eight new awnings installed at the baseball fields.
- Texas Parks & Wildlife came out in December and released of approximately 700 rainbow trout into the lake. Meadows Place 4<sup>th</sup> and 5<sup>th</sup> graders were present for the release. We are the only City that has this program with the Texas Parks & Wildlife and the school.
- 640 volunteer hours completed in the in the months of November, December, and January.

Mayor Jessup thanked Ms. Cabezas for all of her hard work. He also stated that the Youth Action Council (YAC) came up with the idea to put Little Libraries in the City. Recently channel 39 news came out and did a small story on the City of Meadows Place Little Libraries. The story can be found on the City of Meadows Place Facebook page.

Alderman Isbell stated that 640 volunteer hours in phenomenal.

Alderman Bezner asked if the City will be installing a slide at the pool? Ms. Cabezas stated that it is in the budget and will be installed closer to summer.

## **3. Fire Department Monthly Report for December 2016**

Mayor Jessup provided an overview of the Stafford Fire Department report for December which was filed with the City Secretary.

### **D. Mayor's Comments**

#### **1. Council Retreat and Workshop**

Mayor Jessup stated that Council attended a retreat on January 21<sup>st</sup> at the new Training Center. Council toured the new facility, reviewed ongoing projects, and discussed the future of the City.

## **2. Hazardous Mitigation**

Mayor Jessup stated that the City is a part of the Fort Bend County Hazardous Mitigation Plan which will expire in October 2017. Staff is currently reviewing the plan and submitting updates to the County in order to remain a part of the Hazardous Mitigation Plan. Staff plans to have the City's portion completed by February 28<sup>th</sup>.

He also stated that he believes that the City has never had staff this strong and he is very impressed with their strength and professionalism.

## **3. American Oarsmen**

Mayor Jessup stated that City has paid a minimum sponsorship towards American Oarsmen in Race the Atlantic. Race the Atlantic is made up of teams of 3 men rowing a 22 foot boat for 45 days across the Atlantic. Mike Matson, Brian Krauskopf and David Alviar make up the American Oarsmen team. Meadows Place connection to the team is Mike Matson who was a volunteer fire fighter who worked with Fire Fighter Anne Sullivan, who died in 2014 in the Southwest Inn fire in Houston. Mike's donations will go to the Anne McCormick Sullivan Foundation.

## **4. Legislative Update**

Mayor Jessup reported that he has attended a few sessions and a couple items of interest for the City are the Hike and Bike Trail and Sex Offender Legislation.

## **5. Potential Future Development Update**

Mayor Jessup reported that the new Aldi's Grocery Store is scheduled to open on Thursday, February 2<sup>nd</sup>. He also stated that he Bob Graf, EDC President, have met with a potential developer for the 9 acres on W Airport. He stated that the City will work with the developer on planned development which will help protect the City.

## **E. Council Comments:**

### **1. Kirkwood Update – Alderman Rick Staigle**

Alderman Staigle stated that the engineer, HDR, has completed 30% of the design phase and is moving forward. He also reported that the City is negotiating the scope of landscape and will be signing a contract soon.

## **F. Regular Agenda**

### **1. Accept the Quarterly & Annual Investment Report**

Alderman Isbell moved to accept the Quarterly & Annual Investment Report. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

Aldermen Henley was absent.

**2. Receive report from the Chicken Advisory Committee regarding laying hens in the City of Meadows Place.**

Chairman Kulhanek introduced the members of the Chicken Advisory Committee. He thanked them for the hard work and for taking their charge seriously. He stated that the Committee did a minimum of 30 face to face interviews regarding chickens. Mr. Kulhanek gave a brief presentation reviewing the research the Committee has completed. The Committee tried to come up with a good recommendation to the City. They Committee recommends setting guidelines if the City does allow for chickens.

Mr. Kulhanek wanted to report that the Committee was not unanimous in their vote to allow chickens in the City. Committee Member David Cosby spoke against chickens in the City. He believes an ordinance would be near impossible to enforce and result in more work for Code Enforcement.

The Mayor, Alderman Staigle, and Alderman Bezner thanked the Committee for all of their time, research, and hard work.

Alderman Staigle moved to accept the report from the Chicken Advisory Committee regarding laying hens in the City of Meadows Place. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

Aldermen Henley was absent.

**3. Accept the Audit Report**

Jennifer Day, of McCall Gibson Swedlund Barfoot, PLLC, presented the audit report for 2016. She stated that City received an unmodified opinion which is the best you can get.

Alderman Bezner moved to accept the audit report. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

Aldermen Henley was absent.

**4. Consider Ordinance No. 2017-01 calling a general election to be held on Saturday, May 6, 2017 for the purpose of electing city officials of the City of Meadows Place to Alderman Place IV and Alderman Place V, providing for early voting and providing for notice of said election.**

Alderman Isbell moved to approved Ordinance No. 2017-01 calling a general election to be held on Saturday, May 6, 2017 for the purpose of electing city officials of the City of Meadows Place to Alderman Place IV and Alderman Place V, providing for early voting and providing for notice of said election. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

Aldermen Henley was absent.

5. **Consider Ordinance No. 2017-02 amending Section 95.02(B) of the Code of Meadows Place, regarding the applicability of regulations governing antennas or towers located on publicly owned property; providing for a penalty; providing for severability; providing for repeal and providing for an effective date.**

Alderman Staigle moved to approved Ordinance No. 2017-02 amending Section 95.02(B) of the Code of Meadows Place, regarding the applicability of regulations governing antennas or towers located on publicly owned property; providing for a penalty; providing for severability; providing for repeal and providing for an effective date. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

Aldermen Henley was absent.

6. **Consider Resolution No. 2017-01 allowing the Mayor and City Secretary to declare equipment surplus and authorizing the sale or disposal thereof.**

Alderman Isbell moved to approved Resolution No. 2017-01 allowing the Mayor and City Secretary to declare equipment surplus and authorizing the sale or disposal thereof. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

Aldermen Henley was absent.

7. **Consider Resolution No. 2017-02 appointing two (2) Commissioners and two (2) alternates to the Planning and Zoning Commission for a term commencing immediately upon passage of this resolution and ending December 31, 2018.**

Alderman Bezner moved to approved Resolution No. 2017-02 appointing Mark McGrath and Ever Ramirez as Commissioners and Matt Oltremari and Beau Abdulla as alternates

to the Planning and Zoning Commission for a term commencing immediately upon passage of this resolution and ending December 31, 2018. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

Aldermen Henley was absent.

**8. Consider Resolution No. 2017-03 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas to enter into an agreement with Asakura Robinson for landscape design for the Kirkwood Reconstruction Project.**

Alderman Staigle moved to approved Resolution No. 2017-03 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas to enter into an agreement with Asakura Robinson for landscape design for the Kirkwood Reconstruction Project not to exceed \$55,000 to allow coverage of minor changes orders. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

Aldermen Henley was absent.

**9. Consider Resolution No. 2017-04 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas, to enter into an agreement with Badger Meter for the Beacon Analytics software system.**

Alderman Staigle moved to approved Resolution No. 2017-04 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas, to enter into an agreement with Badger Meter for the Beacon Analytics software system. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

Aldermen Henley was absent.

**G. Consent Agenda**

**1. Consider approval of the Minutes held on:**

December 20, 2016 – Workshop Meeting

December 20, 2016 – Regular Meeting

## 2. Presentation of Bills

Perdue, Brandon, Fielder, Collins & Mott LLP	\$ 8,376.75
Roberts Carpet	\$ 7,387.81
The Remodelista & Teri Gilberg	\$ 4,659.16
The Remodelista & Teri Gilberg	\$ 5,650.00
HDR	\$17,318.00

Alderman Bezner moved to approve all items of the consent agenda. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

Aldermen Henley was absent.

## H. Audience Comments

**David Keel, resident at 11603Scottsdale Street**, stated that there is an issue with loose dogs in the neighborhood. He has been involved in two incidents where a dog at large has attacked his dog while out walking. In one of the incidents he shot the dog attacking his. He asked that the City work to get the word out again; possibly with an article in the City newsletter.

Council agreed that it would be a good idea to run article in the newsletter reminding residents about the dog at large ordinance.

**Kurt Kopczynski, resident at 12019 Meadows Hollow**, thanked the Police Department for all that they do. After listening the monthly report from Chief Stewart it is alarming to hear about all that they encounter. He also asked if the City had copies of the any of the deeds on file. He has heard them mentioned several times, but cannot find a copy anywhere. Alderman Staigle stated that deeds are not a City document therefore the City does not have a coy on file.

**Chuck McClurkin, resident at 11947 Brighton Lane**, stated that the City cannot enforce deed restrictions. A citizen would have to take a neighbor to Court to challenge deed restrictions.

## I. Adjourn

There being no further business on the agenda Alderman Bezner moved to adjourn the meeting. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Bezner, and Mills

Nays: None

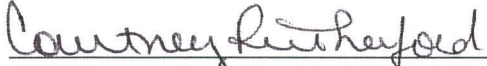
The motion carried  
Aldermen Henley was absent.

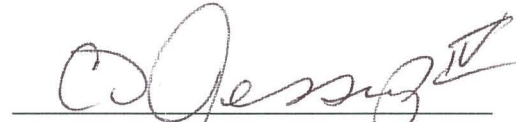
The meeting was adjourned at 9:16 p.m.

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**These minutes were approved by City Council on Tuesday, February 28, 2017.**

ATTEST:

  
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Courtney Ruthford, City Secretary

  
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Charles D. Jessup, IV, Mayor

